

Club Safeguarding Officer Role

Role Overview

The Club Safeguarding Officer (CSO) plays a vital role in ensuring that our club provides a safe, inclusive, and supportive environment for everyone involved in rugby. This role is responsible for making sure the club complies with the Welsh Rugby Union (WRU) Safeguarding Policy and all related guidance.

The CSO acts as the main point of contact for safeguarding matters, helping to protect children and adults at risk, and ensuring that any concerns are handled appropriately and confidentially.

Key Responsibilities

The Club Safeguarding Officer will:

- Act as the primary point of contact with the WRU Integrity Team for safeguarding matters, including DBS checks and any concerns or complaints
- Manage and process DBS applications for all eligible volunteers within the club
- Ensure all members, volunteers, and parents know who the CSO is and how to get in touch
- Provide updates to the Club Management Committee on safeguarding matters where appropriate
- Handle all safeguarding information with the highest level of confidentiality
- Promote and uphold the WRU Safeguarding Policy across all club activities

Commitment

- The CSO is appointed for the full season (a minimum of 12 months). While the role is ongoing throughout the year, there are busier periods - particularly during the summer months - when new volunteers join the club.
- During this time, there is a greater focus on processing DBS checks for individuals working with children. Throughout the season, the CSO will also monitor club activities, manage any safeguarding concerns, and process new or renewal DBS applications as required.

Club Safeguarding Officer: Mr James Coupland

Bridgend Athletic RFC Mini and Junior Chairperson: Mr Matthew Tellem

Contact Details on Request via: **01656 652263** or **Contact Page** on the **Bridgend Athletic RFC** website - <https://bridgendathletic.rfc.wales/contact-us/>

Emergency Contact Details:

- Police: 999 / 101
- NSPCC: 0808 800 5000
- Bridgend County Council Social Services (Report a child at risk): 01656 642320
- Emergency Duty Team (out of hours): 01443 743665